

EAST WINDSOR POLICE COMMISSION
REGULAR MEETING: September 11, 2013
East Windsor Town Hall Meeting Room

1. CALL MEETING TO ORDER AND ATTENDANCE:

Meeting was called to order at 7:01pm by Chairman Sauerhoefer. Commissioners Stremper, Filipone, Eckel and Mancuso were present as well as Chief of Police Edward DeMarco. Absent was Deputy Chief Roger Hart (excused). Present in the audience was Selectwoman Dale Nelson (liaison to the Police Commission).

2. ADDED AGENDA ITEMS:

None

3. PREVIOUS MEETING MINUTES:

The minutes from the August 14, 2013 regular meeting were reviewed by all commission members.

MOTION made by Commissioner Stremper to accept the regular meeting minutes of 8/14/13.

SECONDED by Commissioner Mancuso. No discussion.

VOTING IN FAVOR: Mancuso/Stremper/Filipone

ABSTAIN FROM VOTING: Eckel (absent 8/14/13)

ALL THOSE VOTING, VOTE IN FAVOR. MOTION CARRIED.

4. BUDGET AND EXPENDITURES:

A) Police Department – Monthly Billing: **MOTION** made by Commissioner Filipone to accept the monthly billing, including Animal Control, as of 9/6/13 in the amount of \$18,348.56.

SECONDED by Commissioner Mancuso.

Discussion: Chairman Sauerhoefer asked why some animal control expenses appear to be showing up under the police department's expenses. Chief DeMarco replied that those expenses were from the PD canine unit.

Commissioner Filipone requested a description of the line expense "LexisNexis". Chief DeMarco explained that it is the computer software that does extensive background checks. This is an annual fee.

No further discussion.

VOTE IN FAVOR: Stremper/Mancuso/Filipone/Eckel

ALL IN FAVOR, MOTION CARRIED.

B) Police Department – Financial Statement: MOTION made by Commissioner Filipone to approve the monthly financial statement dated 9/6/13, as submitted. **SECONDED** by Commissioner Mancuso.

Discussion: Commissioner Mancuso questioned the uniform line relating to the Chief's memo. Chief DeMarco responded that it has already occurred, but the line has not been updated.

Commissioner Eckel questioned the advertising line and cost. Chief DeMarco stated that is advertising for things such as a lost dog, etc.

Commissioner Stremper questioned line item 630. Chief DeMarco responded that the department may need to ask for appropriations if money is needed. Brief discussion followed.

No further items for discussion.

VOTING IN FAVOR: Stremper/Mancuso/Filipone/Eckel

ALL IN FAVOR, MOTION CARRIED.

C) Police Commission – Monthly Billing: MOTION made by Commissioner Mancuso to approve the monthly billing as of 8/30/13 in the total amount of \$ 125.00. **SECONDED** by Commissioner Filipone. No discussion.

VOTING IN FAVOR: Stremper/Mancuso/Filipone/Eckel

ALL IN FAVOR, MOTION CARRIED.

D) Police Commission – Financial Statement: MOTION made by Commissioner Mancuso to accept the police commission monthly financial statement dated 8/30/13, as submitted. **SECONDED** by Commissioner Filipone. No discussion.

VOTING IN FAVOR: Stremper/Filipone/Mancuso/Eckel

ALL IN FAVOR, MOTION CARRIED.

5. UNFINISHED BUSINESS:

None

6. TRAFFIC AUTHORITY:

Commissioner Filipone asked if there were any outstanding Traffic Commission reports. Chief DeMarco replied that there are not any open traffic authority issues (that have been assigned numbers).

Chief DeMarco, as liaison to the Traffic Authority, informed the commission that he has granted Walmart temporary permission to use the new parking lot (off Newberry Rd). This is for the purpose of allowing employees the ability to stock shelves in the new Walmart. There is to be under 250 cars and Chief DeMarco stated there is no hazard currently, however if there appears to be hazardous traffic conditions permission will be rescinded.

7. NEW BUSINESS:

Commissioner Filipone informed the commission and Chief DeMarco that the Veteran's Day Road Race is scheduled for Saturday, November 9, 2013.

8. COMMUNICATIONS:

Chairman Sauerhoefer read an invitation send to the Police Commission inviting members to the Grand Opening of Windsor Federal Savings (Shoham Rd, East Windsor) on Thursday, September 26, 2013 at 5:30pm

Commissioner Stremper provided a report from the August Pension Board Meeting. Selectwoman Dale Nelson provided input as well. Overall, the Pension Board is impressed with the management (Webster Bank) and the investments. Returns are greater than average and are doing extremely well. Ms. Nelson reported that while the benchmark is 6% on returns, the fund is currently at 12%.

9. MONTHLY REPORTS:

A) Chief of Police: Commissioners received packet. Chief DeMarco took a moment to explain item #2 Building. He states that this is an unforeseen expenditure however, the estimate is better than originally thought. The department will try to re-coop money in other areas – the department may need added appropriations. He further explained that the CCTV system, if not done, opens the department to various risks and liabilities. The estimate on the repairs and updates to the DVR system, including some new equipment is approximately \$4430.00. In closing, Chief DeMarco stressed what a vital component this is to the Police Department. Brief discussion followed.

MOTION made by Commissioner Stremper to authorize Chief DeMarco to move money from a line item deemed most appropriate up to \$4430.00 for the DVR system. **SECONDED** by Commissioner Eckel. Chief DeMarco reassured the commission that he will keep communication open with regards to updates and communications with the BOS. No further discussion.

VOTING IN FAVOR: Stremper/Filipone/Mancuso/Eckel

ALL IN FAVOR, MOTION CARRIED.

B) Commission Members: None

10. PUBLIC INPUT – Comments and Discussion (5 minutes maximum time per subject)

Selectwoman Dale Nelson (Omelia Rd, Broad Brook) commented that the Four Town Fair is this coming weekend and East Windsor is the host town this year. Brief discussion followed.

Additionally, Ms. Nelson stated that all the crosswalks in Broad Brook look great. Brief discussion followed regarding the improvements around the school and parking lot. Chairman Sauerhoefer stated that there are still some signs to be replaced. Also, Chairman Sauerhoefer said that it appears the illegal parking issue has improved however, there are still some issues that he has noticed in the mornings. Chief DeMarco stated that Deputy Chief Hart has a meeting scheduled next week (Wednesday) with the school and he should be able to provide an update at next month's Police Commission meeting.

11. EXECUTIVE SESSION:

MOTION made by Commissioner Eckel to enter into Executive Session to include Chief DeMarco (7:25pm). **SECONDED** by Commissioner Mancuso.

VOTE IN FAVOR: Stremper/Mancuso/Filipone/Eckel

ALL IN FAVOR, MOTION CARRIED.

Executive Session ended at 8:45pm.

MOTION made by Commissioner Stremper to authorize the Chief of Police to offer conditional offers of employment to the police officer candidates interviewed on September 11, 2013 (*Wednesday*) as vacancies become available within the department, in the following rank order:

1. Julia Minihan
2. Nicholas Cangemi
3. Joseph Donovan

The conditional offer(s) of employment shall have the appropriate requirements and candidates must successfully meet all minimum requirements to be hired.

SECONDED by Commissioner Eckel. No further discussion.

VOTE IN FAVOR: Stremper/Mancuso/Filipone/Eckel

ALL IN FAVOR, MOTION CARRIED.

12. ADJOURNMENT:

MOTION made by Commissioner Mancuso to adjourn the regular meeting at 8:50pm.

SECONDED by Commissioner Stremper.

VOTED IN FAVOR: Stremper/Mancuso/Filipone/Eckel

ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Christine Pellegrini - EWPC Recording Secretary